

PRIVACY POLICY INTERMUD, S.A.

Internacional de Mudanzas, S.A. - INTERMUD, S.A. - Is located at 20 Avenida 18-01 Zona 11, Guatemala City, is responsible for collecting personal data, as well as the use and protection to be given to them, so in accordance with the Constitution of the Republic of Guatemala and Decree Number 57-2008, Law on Access to Public Information, issues this Privacy Policy in order to take the necessary measures to ensure the security, confidentiality and discretion of personal data and prevent that they are altered, transmitted or used by persons with unauthorized access.

1. PURPOSE

INTERMUD, S.A. aims to use your personal information to provide transportation services, packing and storage of household goods and to inform you of changes and / or notify of the process, and may provide your information to third parties in the supply chain, which are related in providing local Moving services, International, Warehousing, Packing and Relocation services, which includes administrative, operational and commercial activities resulting from such services.

2. PERSONAL DATA

In order to personally identify you, INTERMUD, S.A. asks for information such as names, occupation, address, office address, tax identification number, telephone number and email address. Also, your personal data may be collected personally when you visit the facilities and on the website by using the online services.

In order to provide quality service, request information such as volume and weight of the shipment, inventories, data source and destination, dates, places of storage, collection and delivery.

To comply with legal regulations asks for: Copies of visas, passports, customs documentation procedures, franchises Import / Export, insurance policies, etc.

3. CONSENT

INTERMUD, S.A. agrees not to use or disclose without consent, personal information for any purpose other than the purpose for which it provides services. It also undertakes to store all information concerning the aims, in a secure environment and to make all reasonable efforts to maintain the security of confidential information, based on the above values:

- a) **Punctuality:** INTERMUD, S.A. is careful and diligent to come before the agreed time, and always respects its time and that of others.

- b) **Trust:** Always delivers in the stipulated time; customers are safe and satisfied.
- c) **Credibility:** Deserves that is seen as reliable, as it always adhere to what offers.
- d) **Order:** The basis of all values, which increases the effectiveness of the work.
- e) **Integrity:** Act with rectitude in all places and circumstances, consistently.

4. NO TRANSMISSION OF PERSONAL DATA

INTERMUD, S.A. will handle your personal data with absolute confidentiality, not alienate, disclose or rent personal data obtained, nor share with a third party that is not part of the supply chain, excepting the case where these are required by legal and in compliance with legislation order.

5. PROTECTION OF PERSONAL DATA

All personal information collected on INTERMUD, S.A. is stored on a secure server, designed to stop any unauthorized access from outside the company.

Also, all information you provide through our forms available online, is protected with absolute confidentiality and the website does not use "Cookies" or other tools that automatically collect information.

6. ACCESS TO PERSONAL DATA

People hiring the services have the right to access, change, rectify and cancel their personal data and to oppose their or revoke consent for that purpose given.

To apply, you may contact the following addresses:

Offices: 20th. Avenue 18-01, Zone 11, Guatemala, Guatemala City

Phone: (502) 24515-6815

Email: politicadeprivacidad@intermud.com

When making your request, you must provide your full name and clearly indicate what you need.

7. MODIFICATIONS

The privacy policy is regularly reviewed and updated, so it is recommended to revise its terms to learn about it.

Any modification may be consulted on the website www.intermud.com

8. IMPLEMENTATION

Internally, INTERMUD, S.A. trains and informs all staff through its Code of Ethics, of the care and how to protect the personal data requested depending on the service provided.

9. ACCEPTANCE

Through this Privacy Policy, INTERMUD, S.A. complies with the provisions of the Constitution of the Republic of Guatemala and Decree Number 57-2008, Law on Access to Public Information, and appreciate your confirmation that you have read, understood and agree to the terms and provisions given above, sending an e-mail to johana@intermud.com with this document signed and sealed. If you do not agree with them, you should not provide any personal information.

Name: _____

Position: _____

Date: _____

Seal: _____